

BPAP Meeting Agenda 05/02/2025

1. Members
 - Keller Magenau, Chair, non-voting
 - Dan Le Guen-Schmidt, Executive Committee
 - Paloma Arnold, Executive Committee
 - Liz Auchincloss, Classified Staff
 - Linda Esparza Dozer, Advancing Leadership Association
 - Christopher Johnson, Advancing Leadership Association
 - Valdas Karalis, Classified Staff
 - Paulmena Kelly, Confidential Staff
 - Michael Medel, Advancing Leadership Association
 - Kim Monda, Academic Senate
 - Joshua Ramirez, Academic Senate
 - Daniel Spitz, Faculty Representative
 - Jason Thornell, Classified Staff
 - Bruce Tan, Associated Student Government
 - Cornelia Alsheimer-Barthel*, Faculty Association, non-voting
2. Approval of Minutes of April 18, 2025
 - a. Draft BPAP Minutes - 04/18/25
3. Information
 - a. Legal Update #46 has been received and will be shared with Chapter Leads.
 - b. Requests to Revise a Board Policy or Administrative Procedure
 - i. 12 requests received, 8 completed, 4 on hold
 - c. Draft BPAP Report to CPC 05.06.2025
4. **Action**
 - a. The following policies and procedures contain revisions that have been reviewed by constituent groups and are proposed for a vote to recommend to the Superintendent/President.
 - i. AP 2710 Conflict of Interest
 - ii. AP 3810 Claims Against the District
 - iii. AP 4010 Academic Calendar (Feedback received)
 - iv. AP 6800 Health and Safety
5. Discussion
 - a. BPAP Committee Meeting Schedule for 2025-2026
 - b. AP 2410 Board Policies and Administrative Procedures

This AP is out of date. We need to revise in order to codify new practice. There are draft/proposed changes here for discussion and decision about how best to proceed. **Committee suggestions have been incorporated into the draft.**

Draft BP/AP Process Chart

Board Policies and Administrative Procedures Committee

The Board's Policy Subcommittee edits have been incorporated into the Board Policy process.

6. Legal Updates

The following draft has been presented for distribution to constituent groups.

Distributed 4/18/25; Constituent Feedback Due May 9 for May 16 vote.

1. AP 6800 Health and Safety

7. Board Policies

The following drafts have been to the Board of Trustees for a first read and are now presented for distribution to constituent groups before the Board's second read and vote.

Distributed 4/18/25; Constituent Feedback Due May 9 for May 16 vote. (If approved these go to the Board on May 22).

- a. BP 2110 Vacancies on the Board
- b. BP 2315 Closed Session
- c. BP 2340 Agendas
- d. BP 2350 Speakers (Feedback received)
- e. BP 3510 Workplace Violence (Feedback received)
- f. BP 3810 Claims Against the District
- g. BP 4250 Notice, Pause, and Readmission

8. Returned to Chapter Leads

1. AP 3721 Email (ED-IT)
2. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies (VP-AA)

9. Report Out - Approval/Adoption

In Progress

- a. BP 3510 Workplace Violence
BP 3810 Claims Against the District
 - i. Policy Subcommittee recommended 04/07/2025
 - ii. Board first read 04/17/25
 - iii. Approved by BPAP 05/16/2025
 - iv. Board second read and adoption 05/22/2025
 - v. Posted on the website ____
- b. BP 2430 Delegation of Authority to the Superintendent/President
 - i. Approved by BPAP 12/06/2024
 - ii. Policy Subcommittee recommended 02/18/2025
 - iii. Board first read 04/17/2025
 - iv. Board second read and adoption 05/22/2025
 - v. Posted on the website ____
- c. BP 2110 Vacancies on the Board
BP 4250 Notice, Pause, and Readmission
BP 2340 Agendas

Board Policies and Administrative Procedures Committee

- i. Policy Subcommittee recommended 2/18/2025
- ii. Board first read 03/20/2025
- iii. Approved by BPAP 05/16/2025
- iv. Board second read and adoption 05/22/2025
- v. Posted on the website ____
- d. BP 2350 Speakers
 - i. Policy Subcommittee recommended 2/18/2025
 - ii. Board first read 03/20/2025
 - iii. Returned to Policy Subcommittee 04/07/2025
 - iv. Approved by BPAP 05/16/2025
 - v. Board second read and adoption 05/22/2025
 - vi. Posted on the website ____
- e. BP 2315 Closed Session
 - i. Approved by BPAP 12/06/2024
 - ii. Policy Subcommittee recommended 2/18/2025
 - iii. Board first read 03/20/2025
 - iv. Board second read and adoption 05/22/2025
 - v. Posted on the website ____
- f. BP 2432 Superintendent/President Succession
BP 3250 Institutional Planning
BP 7160 Professional Development
 - i. Approved by BPAP 11/1/2024
 - ii. Policy Subcommittee recommended 2/18/2025
 - iii. Board first read 03/20/2025
 - iv. Board second read and adoption 05/22/2025
 - v. Posted on the website ____BP 7340 Leaves
 - vi. Approved by BPAP 11/15/2024
 - vii. Policy Subcommittee recommended 02/18/2025
 - viii. Board first read 03/20/2025
 - ix. Board second read and adoption 05/22/2025
 - x. Posted on the website ____
- g. BP 3445 Animals on Campus
 - i. Approved by BPAP 02/21/2025
 - ii. Policy Subcommittee 04/07/2025
 - iii. Board first read 04/17/2025
 - iv. Board second read and adoption 05/22/2025
 - v. Posted on the website ____

Completed

- h. Minor/Non-Substantive Legal Updates
 - i. Approved by BPAP 10/4/2024
 - ii. Updated on the website 10/28/2024
- i. AP 3415 Immigration Enforcement Activities

Board Policies and Administrative Procedures Committee

- i. Approved by BPAP 10/18/2024
 - ii. Approved by Superintendent/President 10/31/2024
 - iii. Posted on the website 11/1/2024
- j. AP 5700 Intercollegiate Athletics
 - i. Approved by BPAP 11/1/2024
 - ii. Approved by Superintendent/President 03/19/2025
 - iii. Posted on the website 03/19/2025
- k. AP 3540 Sexual and Other Assaults on Campus
 - i. Approved by BPAP 11/15/2024
 - ii. Approved by Superintendent/President 11/25/2024
 - iii. Posted on the website 11/25/2024
- l. AP 3445 Animals on Campus
 - i. Approved by BPAP 02/21/2025
 - ii. Approved by Superintendent/President 03/19/2025
 - iii. Posted on the website 03/19/2025
- m. BP 2015 Student Trustee
BP 2310 Regular Meetings of the Board
BP 2355 Decorum
BP 3420 Equal Employment Opportunity
BP 7120 Recruitment and Selection
 - i. Approved by BPAP 11/1/2024
 - ii. Policy Subcommittee 12/02/2024
 - iii. Board first read 02/20/2025
 - iv. Board second read and adoption 03/20/2025
 - v. Posted on the website 03/21/2025
- n. AP 2110 Vacancies on the Board
AP 4040 Library Services
 - i. Approved by BPAP 03/21/2025
 - ii. Approved by Superintendent/President 03/31/2025
 - iii. Posted on the website 03/31/2025
- o. BP 5050 Student Equity and Achievement Program
 - i. Approved by BPAP 11/1/2024
 - ii. Policy Subcommittee 12/02/2024
 - iii. Board first read 02/20/2025
 - iv. Board second read and adoption 04/17/2025
 - v. Posted on the website 04/21/2025
- p. AP 7126 Background Checks
AP 7127 Restrictions Governing the Employment of Applicants with Criminal Records (NEW)
 - i. Approved by BPAP 04/04/2025
 - ii. Approved by Superintendent/President 04/22/2025
 - iii. Posted on the website 04/22/2025
- q. AP 3510 Workplace Violence
AP 4232 Pass/No Pass

Board Policies and Administrative Procedures Committee

AP 4231 Grade Changes

- i. Approved by BPAP 04/18/2025
- ii. Approved by Superintendent/President 04/22/2025
- iii. Posted on the website 04/22/2025

10. Items for Future Consideration

- a. BP 4100 Graduation Requirements for Degrees and Certificates
- b. BP 5010 Admissions and Dual (Concurrent) Enrollment

11. Resources

- a. Feedback on Revisions Form
 - i. This form is a tool to summarize and submit feedback from constituent groups. Submissions will come to BPAP for discussion.
- b. Policy Subcommittee agendas

12. Meeting Schedule

Fall 2024: 1st and 3rd Fridays, 11:00am-12:30pm

~~September 20: Organizational Meeting~~

~~October 4~~

~~October 18~~

~~November 1~~

~~November 15~~

~~December 6—canceled due to schedule conflict~~

Fall Legal Update #45 received November 2024

Spring 2025: 1st and 3rd Fridays, 11:00am-12:30pm

~~January 24~~

~~February 7—cancelled~~

~~February 21~~

~~March 7—cancelled~~

~~March 21~~

~~April 4~~

~~April 18~~

~~May 2~~

~~May 16~~

Review membership for 2025-2026 to finalize by May

Spring Legal Update to be completed by June

13. Adjournment